

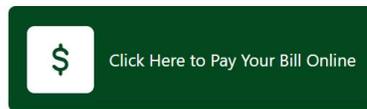
How To Log onto online billing: Roaming Shores

1) Go to : [Village of Roaming Shores - Home \(roamingshoresoh.gov\)](http://Village of Roaming Shores - Home (roamingshoresoh.gov))



2) Select PAY YOUR BILL ONLINE

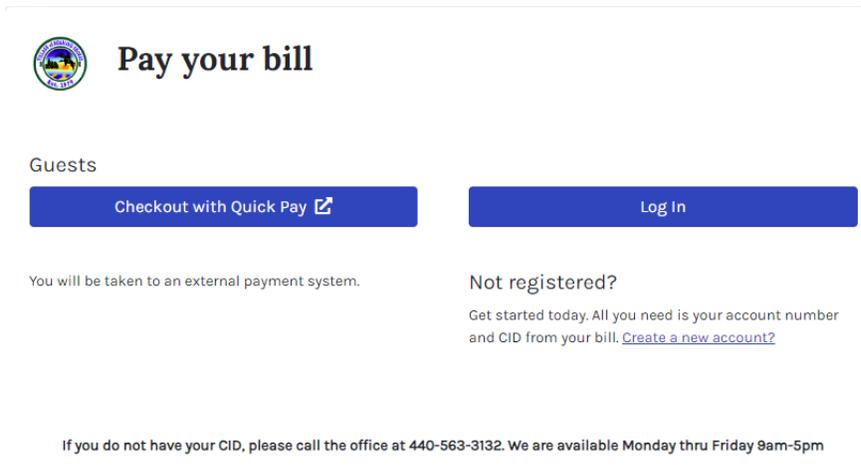
Make a Payment



Account Number

To create an online account, you will need both your account number and CID number. Please reference your bill or call the Utility Billing Office (440-563-3132 x101) for these numbers.

3) Click here to pay your bill online



If you do not have your CID, please call the office at 440-563-3132. We are available Monday thru Friday 9am-5pm

Create a new account or log in if a current online account is active.

- 4) Once you have registered, you will need to go into your email you set up with the account and confirm the set up in an email that will be sent to you.

- 5) Once confirmed you can then access your account online. Click Login:



Pay your bill

Existing Customers

Email Address

administrator@roamingshoresoh.gov

Password

.....

[Forgot Password?](#)

[Not Registered?](#)

Login

If you do not have your CID, please call the office at 440-563-3132. We are available Monday thru Friday 9am-5pm

- 6) You will then see the following:

The screenshot displays the online bill payment interface for the Village of Roaming Shores. At the top, there is a navigation bar with the logo, 'Village of Roaming Shores', and links for 'Home', 'Forms & Info', 'Help', and 'Administrator Administrator'. The main content area is divided into two columns. The left column shows the 'Current Balance' as '\$0.00' and the 'Due Date' as 'N/A'. Below this, there is a blue button labeled '\$ Make a Payment' and a link for 'Enroll in AutoPay'. The right column displays account information: 'Account Number' (90000-0-0), 'Service Dates' (N/A - N/A), 'TEST Admin.' (0000 TEMPLATE), and 'Services' (No Services). A message indicates 'Paperless Billing is an available option!' with a 'Change' link, and a red warning triangle states 'Not enrolled in AutoPay.'. At the bottom, there is a 'Charges' section with a 'View Account History' link and a 'Total' amount of '\$0.00'.

Optional personal choice Additions Below :

You may click on the big blue “ \$ Make a Payment” option to make a one-time payment. (Reminder if made from your bank account there is no associated fee).
You may also choose Enroll In Auto Pay if you wish to do so.

The screenshot displays a payment summary card. At the top, it is titled "Current Balance" in bold black text. Below this title, the amount "\$0.00" is shown in a large, bold, black font inside a light gray rounded rectangular box. Underneath the balance, the text "Due Date" is followed by "N/A" in a large, bold, black font. A prominent blue button with white text reads "\$ Make a Payment". Below the button, there is a blue underlined link that says "Enroll in AutoPay".

If you click on AutoPay you will see this screen: Add a payment option as requested, click to add an option.

Manage

[View Fees Disclosure](#)

Save trees, checks, stamps, and time. Sign up for AutoPay and pay invoices automatically on their AutoPay collection date. AutoPay will automatically pay invoices on their due date using your default payment method. AutoPay will send you an email confirmation of your transaction as each invoice is paid, automatically.

 Please add a new Payment Method before signing up for AutoPay by [clicking here](#).



You are not set up on AutoPay.

*** Please remember that any option OTHER THAN Add new bank, will associate a fee with the payments. So, if you use a credit card or other option you will receive a associated fee with your bill additionally. As will be shown below.

Saved Payment Methods

Manage your Payment Methods

[+ Add New Credit/Debit Card](#)

[+ Add New Bank](#)



You don't have any saved payment methods.

You may add a new Credit/Debit Card by [clicking here](#).

You may add a new Bank by [clicking here](#).

Associated fees:

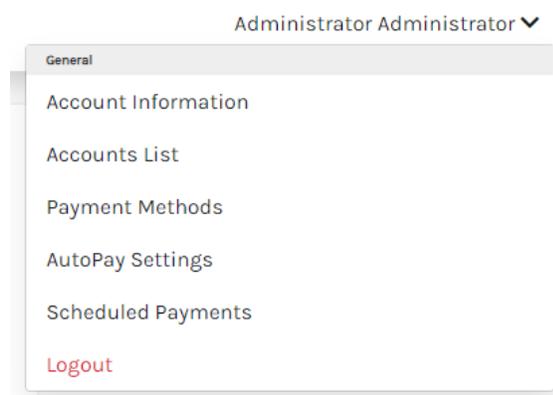
Fees



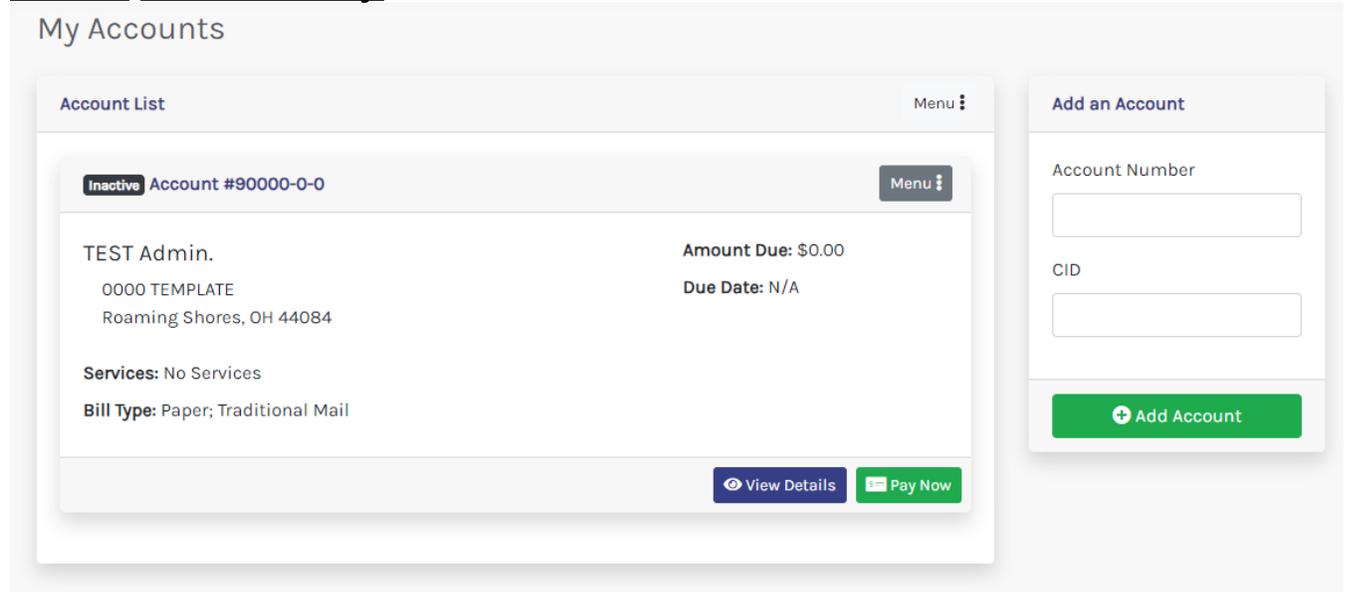
Transaction Type	Payment Method	Fee Description
Utilities	Apple Pay, Credit/Debit Card, and Google Pay	2.80% of the transaction amount, or \$1.95 fixed, whichever is higher for Web, IVR, AutoPay, and Pay By Text
Utilities	PayPal	2.80% of the transaction amount, or \$1.95 fixed, whichever is higher for Web, IVR, AutoPay, and Pay By Text
Utilities	PayPal Credit	2.80% of the transaction amount, or \$1.95 fixed, whichever is higher for Web, IVR, AutoPay, and Pay By Text
Utilities	Venmo	2.80% of the transaction amount, or \$1.95 fixed, whichever is higher for Web, IVR, AutoPay, and Pay By Text
Utilities	EFT (Check)	No transaction fee by Invoice Type, and Payment Method for Customer Portal, IVR, AutoPay, and Pay By Text

***Please be advised that if you choose to set up auto payments or one time payments, you will need to set up payments for EACH account that you want to pay on. Paying one lump sum on your master account or any individual account will NOT transfer across your accounts. Again, you must set up an account for each of your accounts you pay on . If you do not with the online option you will receive a penalty for not paying on your lots that are not registered.

To Set up other accounts Click on your name up top right corner:



Click on “Accounts List” and add EACH additional account. When you set up Auto payments , the payment will come out the LAST business day of the month.



Account Number:

CID:

Email:

Password: