



Village of Roaming Shores
2500 Hayford Road Roaming Shores, Ohio 44084

LOT CLEARING ZONING PERMIT APPLICATION

The undersigned hereby applies for a Zoning Permit to be issued on the basis of the representations contained herein, all of which the applicant swears to be true. All permit fees are non-refundable. This permit shall expire and will be revoked if work has not begun, or work has not been completed within one (1) year. **No construction starts are permitted between February 15 and April 15. NOTE: Home Owner Signature is Required.**

Date Received: _____ (Office only) Permit # _____

Construction lot address _____	
Owner _____	Contractor _____
Address _____	Contact _____
Phone _____	Phone _____
(Cell) _____	(Cell) _____
E-mail _____	E-mail _____

CLEARING.

1. No landowner shall clear or be allowed to clear a lot(s) prior to securing a building permit, or for disturbing the soil on a lot(s) for any other purpose, without first obtaining a zoning permit. The Village Zoning Inspector may issue a clearing permit upon satisfactory showing of the following:
 - A building permit issued by the Ashtabula County Building Department
 - Compliance with the erosion control requirements of 1323.01.
 - o "Erosion Control Devices" shall mean silt fences and other such devices or controls designed to prevent soil carried by rainwater, residential houses, or melting snow to enter lakes, water courses, roads, drainage ditches and adjacent land.
2. When construction is not planned within two weeks, temporary grass or ground cover shall be installed within two weeks of clearing and silt fencing must be maintained and remain in place.
3. For any construction completed where soil is substantially disturbed, a lawn shall be installed within 2 weeks of the completion of construction. All erosion control devices shall remain in place until the lawn is well established.
4. All roadside culverts located on Village owned roads shall be installed under the supervision of the Village Utilities. The cost of installation shall be borne by the property owner. For RRA owned road locations contact the RRA for culvert installation and permit criteria.

Note: Stumps and timber 8" plus in diameter may NOT to be taken to the Village compost site.

Any contractor or homeowner starting construction prior to a permit being approved and issued will be subject to pay a \$100.00 penalty in addition to the published permit fee.

INSPECTION AND PERMIT PROCESS REQUIREMENTS

- a. Application must include "proof of ownership" of the property.
- b. Contractor/Homeowners must mark out property line locations for pre-construction inspection by the Village Zoning Department.
- c. Upon the Zoning official's approval of the site inspection permit shall be issued.
- d. Zoning Permit must be posted in plain sight prior to start of clearing.

- e. The homeowner is responsible for making sure all contractors working on this project are registered with the Village prior to the start of construction.
- f. Once completed the Contractor/Homeowner must contact the Zoning Department for compliance inspection.

I do hereby certify that I will abide by the provisions of the Village of Roaming Shores. I further certify that I am fully aware and have reviewed the provisions of the Village of Roaming Shores and the current Codified Ordinances dealing with the requirements for obtaining this permit.

The undersigned hereby applies for a Zoning Permit to be issued on the basis of the representations contained herein, all of which the applicant swears to be true. All permit fees are non-refundable. This permit shall expire and will be revoked if the project is not completed within one (1) year.

Affidavit of Owner / Applicant It is understood and agreed by this applicant/owner that the village zoning officer may at any time enter the grounds of said property without prior notification in order to inspect the proposed project regardless of its stage of completeness. Further, it is understood that any error, misstatement or misrepresentation of material fact either with or without intention on the part of this applicant and owner, such as might, or would, operate to cause a refusal of this application, or any material alteration or charge in the accompanying plans made subsequent to the issuance of a Zoning Permit in accordance with this application, without the approval of the zoning inspector, Village of Roaming Shores, Ashtabula County, Ohio , shall constitute sufficient grounds for the revocation of such Zoning Permit and the imposing of a fine pursuant to the Planning and Zoning Code of the Village of Roaming Shores. **This applicant and owner further attest that the primary structure(s) on this land parcel(s) street address(s) numbers) are posted or will be posted upon start of construction requested by this application.**

Homeowner Signature _____
Date: _____

Contractor Signature _____
Date: _____

TO BE COMPLETED BY OFFICE

Date issued _____ Date rejected _____ Permit number _____
Permit fee \$100.00 Penalty: _____ Total: \$ _____

Zoning/Building Inspector Approval Date: _____ Signature: _____

Zoning/Building Inspector Rejection: Date: _____ Signature: _____

Reason(s):
