



# Village of Roaming Shores

2500 Hayford Road, P.O. Box 237

Roaming Shores, Ohio 44084

Clerk/Treasurer or Mayor: 440-563-3132 (fax: 563-5912), Administrator: 563-5083

Waste Water Treatment Plant: 563-3146

Web site: [www.roamingshoresOH.gov](http://www.roamingshoresOH.gov)

## [Legal Advertisement]

### VILLAGE OF ROAMING SHORES COMPOST SITE OPERATOR

Sealed bids will be received by the Village of Roaming Shores, Ashtabula County, Ohio, 2500 Hayford Road, P.O. Box 237, Roaming Shores, Ohio, until 11:00 a.m., WEDNESDAY, APRIL 25, 2012, for a COMPOST SITE OPERATOR at such time and place the bids will be publicly opened and read aloud. A pre-bid meeting will be held at the compost site on Friday, April 20 at 10:00 a.m. A detailed request for proposal may be obtained in the Village Hall or online at [www.roamingshoresOH.gov](http://www.roamingshoresOH.gov). The Village of Roaming Shores, Ohio reserves the right to reject any or all bids or to correct or waive irregularities.

Kevin Grippi  
Village Administrator

John Ball, Mayor  
Leeann Moses, Clerk

Kevin Grippi, Administrator  
Robert Cook, President

Cheryl Copeland  
Roy Brommer

Debra Kline  
Holly Mayernick

Chad Vaypetic  
Kyle Smith, Solicitor



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## Request for Proposal -- Compost Site Operation

**Project:** The Village of Roaming Shores wishes to engage a private operator to manage its compost site between May 1 and December 1, 2012. The operator will be compensated monthly for services and encouraged to profit through serving the substantial landscaping and mulching needs of Roaming Shores.

**Present conditions:** The facility is located on 48-acres (see attached map) in Rome Township on State Route 6 east of Dodge Road and across from the Lake Vue Drive entrance. The site was purchased in 1988 by the Village and converted in 1998 to a Class IV Ohio EPA approved compost facility. The site features a large storage area near its entrance, where yard waste is deposited and double-ground mulch may be collected by residents at no cost. Currently, the site is unmonitored and only open on the weekends. The site is appreciated by residents and regularly used, but also abused at times by commercial landscapers and non-residents. Through conversations with the EPA and other communities, the Village believes its compost facility has the potential to be a lucrative endeavor for a private operator.

### Village goals:

- 1) To continue providing Roaming Shores homeowners with a free and orderly place to dispose of yard waste, which eventually be turned into double-ground mulch for their use; and
- 2) To ensure responsible management of the compost site and a 50% reduction and removal of annually accumulated yard waste through a grind.

### The Operator will:

- 1) Open and close the compost site gate and establish regular hours for use of the facility. At a minimum, the site must be open to the public from sunrise to sunset on the weekends from May 1 to December 1;
- 2) Assure at least 100 cubic yards of double-ground mulch must be available for the residents use;
- 3) Accept, process and manage all yard waste, mulch, soil etc..., which exists at the site at the time an agreement in enacted;
- 4) By December 1, either remove or double grind a minimum of 50% of all accumulated yard waste;
- 5) Monitor general use of the site, take measures to abate abuse, maintain a weekly log of activity, and assist the village administrator with preparing an annual report for submission to the Ohio EPA;
- 6) Be responsible for limiting access, maintaining the placement area and access road, excluding animals, and controlling noise/dust/odor;
- 7) Collect and dispose of scattered litter at the site & prevent fire, water, air pollution;
- 8) Comply with authorizing documents and accept only authorized materials (prohibited materials include: unauthorized feedstock, commingled yard waste, treated wood, hazardous waste, infectious waste, asbestos, batteries, heat stable toxins, containerized bulk liquids);
- 9) Make exempt any village homeowner and/or their agent, the Rome Rock Association and the Village Roaming Shores from fees charged for yard waste disposal and for acquiring double-ground mulch from the site. However, fees may be charged for all other materials and services;

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- 10) Have the opportunity to make full use of the property for production equipment and tool storage, retail or wholesale marketing of premium dyed and/or double-ground compost, as well as a tent, portable restroom, and advertising (approved by council);
- 11) May charge fees to non-residents for yard waste disposal and the sale of double-ground mulch;
- 12) Provide to the Village proof of \$1,000,000 liability insurance and worker's compensation insurance;
- 13) Minimize production and ponding of leachate and maintain leachate control structures; and
- 14) Not alter or modify the compost site's land without the consent of the mayor.

**The Village will:**

- 1) Pay a monthly management fee at the end of each month between May and December;
- 2) Provide municipal police support for enforcement of site rules and to discourage abuse;
- 3) Support the requirement for residents to self-load mulch and limit loads to 6 cubic yards per year per Village Ordinance 480-07-09 (see attached);
- 4) Bring municipal yard waste to the site;
- 5) Maintain a sign, which lists materials authorized for acceptance; and
- 6) Maintain the site as an authorized and approved EPA recycling/compost site.

**Submittal:**

- 1) Complete and submit the form below;
- 2) Include a brief — no more than one page — business plan for the compost site, which names the project manager, key staff, sub-contractors and contact information for references; and
- 3) Indicate below the compensation desired for a monthly management fee to operate the site as outlined above.

Submittals and bids are due by 11:00 a.m. on Wednesday, April 25, 2012 at the Roaming Shores Village Hall where they will be opened and read aloud. The village reserves the right to reject any and all proposals.

**Name of business:** \_\_\_\_\_

**Owner:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Owner**  
**Print name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

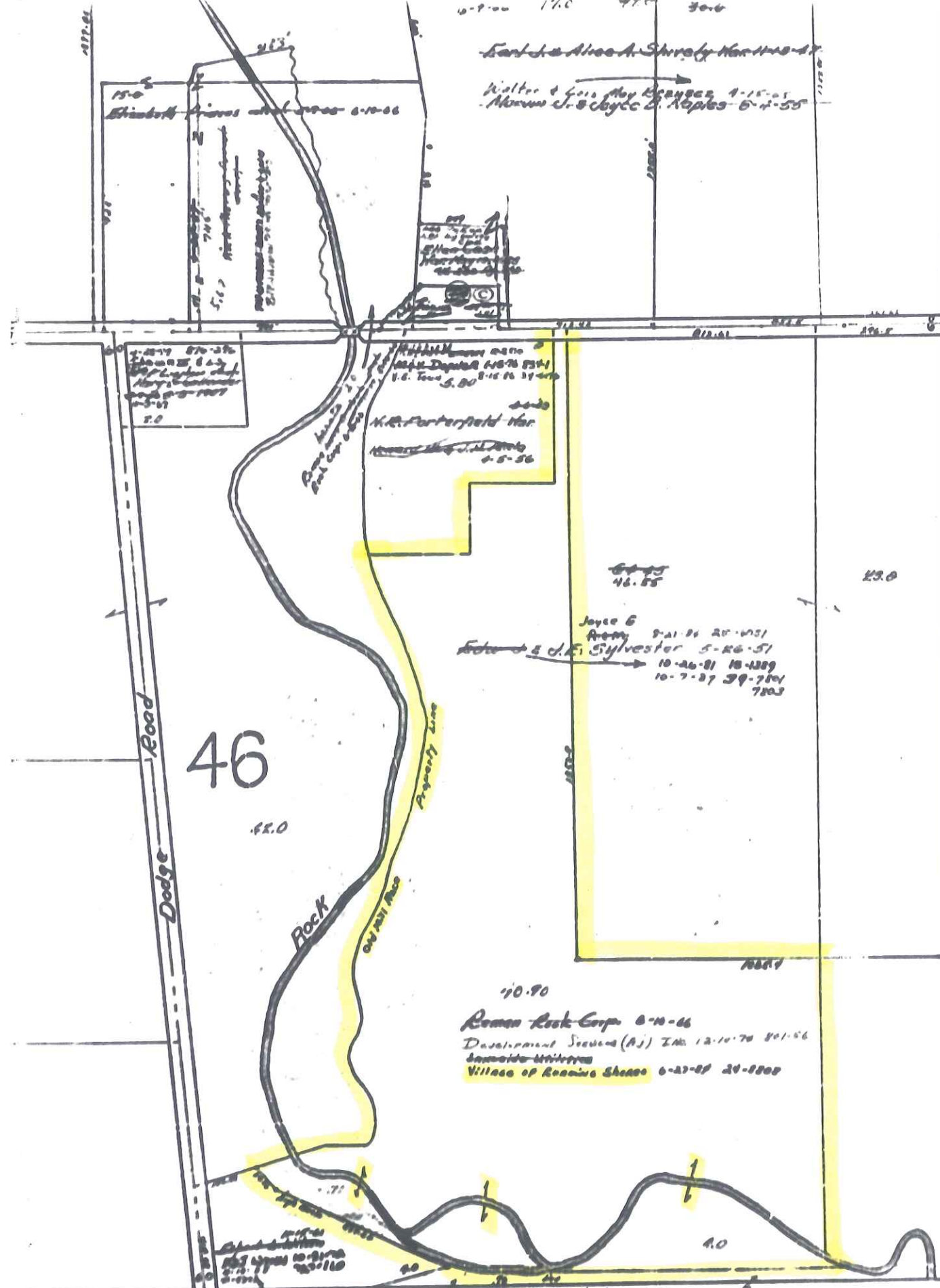
**Requested seven installment monthly management fee: \$** \_\_\_\_\_

**Pre-bid meeting**

A pre-bid meeting will be held at the site on Friday, April 20 at 10:00 a.m.

**Questions**

Contact Kevin Grippi, village administrator, at 440-563-5083 or [administrator@roamingshoresOH.gov](mailto:administrator@roamingshoresOH.gov).



LOT 3  
NEW LYME TWP.

LOT 2

46

LOT 47  
See Page 24

Edward & Alice A. Shively Mar 14-57  
Walter & Lois May Deane 4-15-55  
Morris J. & Joyce C. Naples 6-11-55

Blindfold Acres 1-10-56

1-20-59 870-26  
Edward & Alice  
Blindfold Acres  
Mar 14-57  
1-5-57  
7.0

Richard...  
1-6-58  
W.R. Farberfield Mar  
1-5-56

Joyce C  
From 9-21-51 20-10-51  
Edward & Joyce C. Sylvester 5-26-51  
10-26-51 10-13-59  
10-7-57 39-7501  
7503

Roman Rock Corp 6-10-66  
Development Section (A) Inc 12-10-70 801-56  
Somerville-Morris  
Village of Running Shoals 6-27-57 20-8200

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ORDINANCE NO. 480-07-09

AN ORDINANCE REGULATING REMOVAL OF  
MULCH FROM THE VILLAGE LEAF RECYCLING  
COMPOST CENTER

WHEREAS, the Village of Roaming Shores established and has maintained a leaf recycling compost center on property owned by the Village adjacent to and South of State Route 6, and

WHEREAS, the recycled leaf compost product resulting from the operation of the recycling center has use and value to members of the public employing said compost for garden enrichment, yard esthetics and water conservation purposes, and

WHEREAS, substantial and disproportionate quantities of the recycled leaf compost product have been removed from the Village Recycling Center by commercial compost users resulting in inadequate supplies for the general public and use of mechanized loading equipment has resulted in damage to the ground surface of the Village Recycling Center, and

WHEREAS, the Village Council has determined that reasonable regulations must be employed for use and distribution of recycled leaf compost product in order to provide for reasonable public use and access thereto.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF ROAMING SHORES, OHIO:

Section 1: That no vehicle larger than standard sedans, station wagons, passenger vans and pick-up trucks may be used to enter the Village Recycling Center for purposes of removal of recycled leaf compost product.

Section 2: That all loading of recycled leaf compost product into vehicles removing said product from the Village Recycling Center shall be done only by hand and hand tools, with mechanized loading vehicles prohibited other than as authorized by written permission from the Village Mayor or Village Administrator in cases of the use of mulch for public purposes.

Section 3: That removal of recycled leaf compost product from the Village Recycling Center shall hereinafter be limited to a maximum of 2 cubic yards per vehicle entering the Village Recycling Center or, with permission from the Village Mayor or Village Administrator, 6 cubic yards for uses within the corporate limits of the Village of Roaming Shores. Written permission from the Village Mayor or Village Administrator may be requested and granted for larger quantities in cases of the use of mulch for public purposes.